

Self-Service Instructions

Search for Class Schedule:

1. Go to the GTCC Website at www.gtcc.edu
2. Place your mouse over the academic tab
3. Click Course Schedule
4. Click the green tab labeled Course Search
5. At the top right-hand corner of the search for courses search engine
 - Type in the course you are searching for example (ENG-111)
6. Under Filter Result (left hand side of the page)
 - Choose your location
 - Choose the term you want to search under
7. Click on View Available Sections (for ENG-111)
8. Find the course you are interested in taking
9. Check to see if seats are available
10. Click the course that is in bold lettering that you want to take example (**ENG-111-FJT01**)
11. Review the course days and times to see if it fits your schedule
12. Write down the course name, number and section
13. Send the course/s to ccp@gtcc.edu following the registration instructions.

Step by Step Video Tutorial

<https://gtcc.instructuremedia.com/embed/23177b37-9f75-421e-84b7-40b0b8ac5796>