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Open-end Electrical Design Services

Two copies of letter of interest and SF 254 will be received until November 9, 2009, Office of the Director of Construction, Machinery Hall, 601 High Point Rd., Jamestown, NC 27282, Attn: Dan Sitko, Director of Construction. The letter of interest is for an open end contract for electrical design services that are to be provided on a routine or as needed basis for small, miscellaneous projects under \$300,000. Annual fees may not exceed \$150,000 in total value and no single project shall exceed a \$36,000 fee. The contract may be extended one additional year. Additional selecting criteria can be viewed at <http://www.gtcc.edu/RFP>. The College reserves the unqualified right to reject any and all letters of interest.

Signed: Dan Sitko, Director of Construction
Guilford Technical Community College
601 High Point Road, PO Box 309
Jamestown, NC 27282
Telephone: 336 454-1126 ext. 2301
FAX: 336 819-2024

Department/Agency	Guilford Technical Community College
Project Name	Open-end Design Services - Electrical
Invitation #	306-1009-0041
Letter of Interest:	Electrical Design Services
Scope	Open end contract for electrical design services that are to be provided on a routine or as needed basis for small, miscellaneous projects under \$300,000. Annual fees may not exceed \$150,000 in total value and no single project shall exceed a \$36,000 fee. The contract may be extended one additional year. College goal is to obtain LEED Certification.
Contact	Dan Sitko
Telephone	336 334-4822, extension 2301
Fax	336 819-2024
Email	djsitko@gtcc.edu
Budget Estimate	\$300,000
Source of Funds	Local
Publish Date	October 9, 2009
Closing Date	November 9, 2009
Submit 2 copies of proposal and SF-254:	Guilford Technical Community College Dan Sitko, Director of Construction PO Box 309 Jamestown, NC 27282 Physical Address: Guilford Technical Community College 601 High Point Road Jamestown, NC 27282

SELECTING CRITERIA

In selecting the firms to be presented, the pre-selection committee should take into consideration qualification information including such factors as:

1. Appropriate NC license.
2. Specialized or appropriate expertise in the type of project.
3. Proposed design approach.
4. Experience with 3-D and Revit.
5. Past performance on similar projects.
6. Adequate staff and proposed consultant team for the project.
7. Proximity to and familiarity with the area where the project is located.
8. Record of successfully completed projects without major legal or technical problems.
9. Other factors which may be appropriate for the project, i.e. HUB Program.
10. LEED certification and experience.

SUBMITTAL CRITERIA

Submit two (2) copies of no longer than 10 pages front and back, stapled. SF-254 would be additional pages.