

Guilford Technical Community College

Federal Work-Study/WorkShop Time Sheet for _____, 200

Month _____ Year _____

Student Name: _____ GTCC ID #, ONLY: _____

Round **Total Hours** to nearest ¼ hour: 45 min. = .75 hr.; 30 min. = .5 hr.; 15 min. = .25 hr.

Date (Day of the month)	1 ST Start Time	1 ST End Time	2 ND Start Time	2 ND End Time	Total Hours
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

Total Hours worked: _____ x \$8.50/hour = Total wages for month: \$ _____

Co-Op Student: Yes No Number of credit hours **currently** enrolled: _____

I certify that the above information is correct, and that missing information or inaccuracies may delay my/my student employee's pay to the following month.

Student Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____