Human Resources Data Owner Security Class Worksheet

Please complete all information, sign and return to Josh Weaver in MCC 300

User Name to Modify:

Date to make Active: If Temporary Access, Date to Remove:

☐Add	☐Remove	EMP.SETUP.ADMIN.838	☐Add	☐Remove	
☐Add	☐Remove	HR.CONTRACTS.838	☐Add	☐Remove	
☐Add	☐Remove	HR.IPDS.SETUP.838	☐Add	☐Remove	
☐Add	☐Remove	HR.PERSON.838	☐Add	☐Remove	
☐Add	☐Remove	HR.STAFF.INFO.838	☐Add	☐Remove	
☐Add	☐Remove	ST.CONTRACTS.838	☐Add	☐Remove	
☐Add	☐Remove	ST.FAC.SETUP.838	☐Add	☐Remove	
☐Add	☐Remove	HR.X8X1.838	☐Add	☐Remove	
☐Add	☐Remove	HR.APPL.838	☐Add	☐Remove	
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Director of Human Resources Date

User Adjusted By:_____ Date_____