

GTCC PROGRAM CHANGE FORM

Guilford Technical Community College, PO Box 309, Jamestown, NC 27282

INSTRUCTIONS:

1. Complete the information above the dotted line. Signature and date are required.
2. See a counselor, faculty advisor, or department chair to complete the second section of the form. Make sure they sign the form.
3. If you receive financial aid or military benefits, please obtain the appropriate signatures in the Financial Aid Office.
4. Take the completed form to the RECORDS OFFICE.

Student's College ID number: _____

Name: _____
(last) (first) (middle) (maiden/former)

Please List Your Primary Program: _____

Please Check: _____ Degree _____ Diploma _____ Certificate

Please List Your Secondary Program: _____

Please Check: _____ Degree _____ Diploma _____ Certificate

I am receiving: () Financial Aid - get FA Rep.'s Signature: _____
() Veterans Benefits - get VA Rep.'s Signature: _____

Student's Signature: _____ Date: _____

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(To Be Completed by Faculty Advisor, Department Chair, or Counselor)

Primary Program Code: _____

Secondary Program Code: _____

Requirements:

High School/GED Transcript Needed?
College Transcript(s) Needed?
Placement Tests Needed?

Status:

() Yes () No (IASU)
() Yes () No (IASU)
() Yes () No (TSUM)
_____ Writing
_____ Reading
_____ Math

Transcript Evaluation Needed? () Yes () No (EXTS)

Faculty Advisor/Dept.Chair/Counselor Signature: _____

Date: _____

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(For Records Use Only)

_____ Program Code Changed Date: _____ By _____

_____ Transcript Evaluation, *if yes above* Date: _____ By _____