

Mobile Computer Lab: THE BEST value in computer training.

Do you need to up-grade your employees' computer skills but don't have 10 or 15 computers to designate for training? Off-site training can be expensive and much more time consuming. GTCC's Center for Business & Industry has an answer for you!

Our highly experienced computer instructor will bring our laptops to your site, loaded with the latest Microsoft software. Classes are offered in Word, Excel, Access, Power Point, and more, all available in basic, intermediate and advanced levels. Class length is typically six training hours that can be done in a day or divided into multiple sessions. We will come where and when you need us.

Costs are \$100 per training hour, plus a \$100 administration fee for each series of classes. Course books and materials are typically \$40 per enrollee for most topics.

Call Mike Hartman at 336 334-4822 ext. 2918 or e-mail [mlhartman@gtcc.edu](mailto:mlhartman@gtcc.edu) to discuss your specific needs and reserve your time.