

III-1.045 Probation and Suspension in non-Health Program

All non-health program students are expected to maintain a Grade Point Average of 2.0 or higher. All health programs are governed by policy III-1.044.

A student will be sent an academic warning letter after any semester in which the student earned a semester GPA below 2.0 on 6 or more attempted credit hours. Developmental education courses will not be included in the attempted credit hours.

A student will be sent an academic probation letter after two consecutive semesters with semester GPAs below 2.0 on 6 or more attempted credit hours.

A student will be sent an academic suspension letter after three consecutive semesters with semester GPAs below 2.0 on 6 or more attempted credit hours. The student will be suspended for one semester commencing at the end of the semester in which the student receives the suspension letter. The suspension will be lifted if the student earns a semester GPA of 2.0 or higher on 6 or more attempted credits during his/her suspended semester of enrollment.

Procedure:

1. At the beginning of each semester the Vice President for Educational Support Services will request that Management Information Systems prepare:
 - a) A list of non-health program students (excluding special credit students) who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the previous semester;
 - b) A list of non-health program students (excluding special credit students) who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the previous two consecutive semesters; and
 - c) A list of non-health program students (excluding special credit students) who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the previous three consecutive semesters.
2. The Counseling staff will send warning letters to those students who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the first time.
3. The respective Division Chair will send probation letters to those students who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the previous two consecutive semesters
4. The Division Chair will send suspension letters to those students who have earned a semester GPA below 2.0 on 6 or more attempted credit hours, excluding developmental coursework, for the previous three consecutive semesters. A registration hold will be placed on the students who are currently enrolled when suspension letters are sent and they will not be allowed to register for the following semester.

If the student earns a semester GPA of 2.0 or higher on 6 or more attempted credits in the current semester, the suspension will be lifted, the hold will be removed, and the student may register for the following semester. The student must meet with his/her department chair to get the hold removed after the semester of suspension

5. Suspended students have the right to appeal. A student may appeal an academic suspension to the appropriate Division Chair prior to the last day to add classes for the semester in which the suspension takes effect. During the appeal process the student may register and attend classes until the final disposition of the appeal.

6. To appeal the decision, the student must complete the Academic Suspension Form and submit it to the Division Chair. The Division Chair will review pertinent records, such as the student's transcript, may consult with faculty, counselors, the student involved, and others who can aid in the review process, and make a decision within five school days after receiving the appeal.
7. The Division Chair will render one of the following two decisions:
 - a) Lift the suspension with or without provisions. All provisions will be monitored by the Department Chair; or
 - b) Let the suspension stand.
8. The Division Chair will notify the suspended student of the decision in writing within five school days.
9. Once the decision has been communicated to the student, the Division Chair will notify the Department, the Dean of Enrollment Services, Financial Aid, and the Veterans Office. There is no further appeal beyond the Division Chair.
10. Students who register while appealing their suspensions will be required to pay normal tuition and fees. If an appeal is denied, the student will be entitled to a full refund of tuition and fees.

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