

III-1.011 Appeal of Denial of Admission or Readmission

Applicants denied admission or readmission to GTCC or specific academic programs of the College have the right to appeal their denial following established administrative procedures.

Procedure:

1. An applicant denied institutional admission to Guilford Technical Community College may appeal in writing to the Assistant Dean, Enrollment Management, stating the reason(s) for the appeal.
 - a. The Assistant Dean, Enrollment Management, will review the applicant's admissions record and make a decision in writing within seven (7) calendar days from the date of the receipt of the appeal.
 - b. If the denial is affirmed, the applicant can further appeal in writing to the Dean of Student Services, who will review the credentials of the applicant and render a written decision no more than fourteen (14) calendar days after the request for further appeal is made.
 - c. The decision of the Dean is final.
2. An applicant denied admission or readmission to a specific academic program at GTCC may appeal in writing to the Department Chair of the program, stating the reason(s) for the appeal.
 - a. If, after review by the Department Chair, a denial decision is upheld, further appeal can be made to the Vice President of Instruction.
 - b. The Vice President will review the credentials and produce a written decision to the applicant no more than fourteen (14) calendar days after the request for further appeal is made.
 - c. The decision of the Vice President is final.
3. Applicants to limited enrollment programs, which by definition prohibit admission to some applicants, may appeal a denial of admission to those specific programs by following the procedures indicated in item (2) above.

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