

### **III-2.072 Class Field Trips**

The college supports and encourages field trips of genuine educational value and relevance.

#### Procedure:

1. At least two weeks prior to the proposed trip, the instructor will complete and submit the Field Trip Request Form to the appropriate division/department chair.
2. Instructors may obtain copies of the Field Trip Request Form from the division/department chair.
3. Field trips thus authorized constitute official college functions, and students are to be permitted to make up work in any classes missed as a result of their participation.

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