

### **III-1.021 Grading and Quality Point System**

Student achievement will primarily be evaluated as A, B, C, D, or F in each course completed. In cooperative education and other designated courses, student achievement may be evaluated as S or U. In developmental studies courses, students may be awarded the grade X in lieu of D or F grades. A student may also be awarded a grade of AU, W or I.

#### Procedure:

1. The letter grades of A, B, C, D, and F represent a completed performance, numerical value and specific quality points as follows:

A - Superior	94 - 100	4 grade points/credit hour
B - Above average	86 - 93	3 grade points/credit hour
C - Average	78 - 85	2 grade points/credit hour
D - Below average	70 - 77	1 grade points/credit hour
F - Failure	Below 70	0 grade points/credit hour

2. The letter grade of S indicates that the student has successfully achieved the outcomes expected for the course and completed the minimum requirements for the course. The letter grade of U indicates that the student has not mastered the expected outcomes and/or completed the minimum requirements for the course.

S - Satisfactory	78 - 100
U - Unsatisfactory	Below 78

3. The letter grade of AU indicates that the student has audited the course. In order to audit a course, a student either must indicate the intent to audit upon registration, prior to the end of the schedule adjustment period for the term, or must obtain the instructor's approval to change to an audit grade prior to the 5/8th point of the course.
4. The letter grade of I indicates that the student is passing a course but has not completed all of the required course work for the course. A grade of incomplete is given at the discretion of the instructor. All incompletes must be satisfactorily removed prior to the 5/8 point of the term following the term in which the incomplete was received. If the incomplete is not removed, the student will receive a grade of F for the course.
5. The letter grade of W indicates that the student has withdrawn from the course.
5. The transcript of a student who transfers credit to GTCC will show grades of courses transferred to GTCC prefixed with a T. Credit toward graduation will only be awarded for a course completed with a grade of C or better and/or S. Transfer credits will not be used in calculating grade point average.

7. In the case of courses completed by proficiency exam, the letter grade will be prefixed with a P. Credit toward graduation will be awarded only for courses with a proficiency grade of C or better and/or S. Proficiency credits will not be used in calculating grade point average.
8. When a student repeats a course, the letter grade(s) earned by the student in previous attempts to pass that course will be prefixed with an R. Only the grade earned the last time the student took the course will be counted in the student's GPA and will earn credit hours toward graduation. This will not apply if a student takes a class for credit and subsequently audits the course.
9. Instructors will use the institutional grading scale to evaluate student performance. Each student shall be informed of the institutional grading scale by the instructor in each of his/her courses.
10. The grade for courses in which a student receives a grade of A, B, C, D, or F will be converted to quality points for purposes of computing the student's quality point average. The number of quality points earned for a course is determined by multiplying the number of credit hours for the course by the quality point value of the grade earned by the student.
11. A student's grade point average (GPA) is determined by adding the quality points earned for each course for which the student received a grade of A, B, C, D, or F and dividing the sum by the total number of credit hours for which the student received a grade of A, B, C, D, or F.
12. Each student will have a program GPA which is based only on those courses in his/her program of study, and a cumulative GPA which includes all courses attempted for credit at GTCC.
13. To earn a degree, diploma or certificate, a student must have a program GPA of 2.0 or higher, a grade of A, B, C, D or S in each course in his/her program of study, and must successfully complete all program requirements.
14. A student may appeal the grading practice of an instructor to the instructor's immediate supervisor, whose decision will be final.

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