

**QEP Development Subcommittee Meeting**  
Minutes

**Date:** September 15, 2023

**Time:** 2:30 pm

**Location:** MCC 4900

**Members:** Jeremy Bennett, Kristen Corbell, Rich DePolt, Amanda Fields, LaTia Hairston, Keith Karriker, Lisa Koretoff, Jusitn Lyons, Kirby Moore, Ann Proudfit, Brad Spielman, Nathan Wilsford, Justin White

**Recorder:**

**Facilitator:** Amanda Fields and Jeremy Bennett

| TOPIC   | TYPE        | PRESENTER(S)                    | NOTES   |
|---|-------------|---------------------------------|---|
| Welcome/Introductions                                   |             |                                 |   |
| Historical Information                                  | Information | Kristen Corbell                 | Dr. Corbell provided background information for all on Voluntary Framework of Accountability and Guided Pathways.                               |
| QEP Standard 7.2  | Discussion  | Jeremy Bennett<br>Amanda Fields | Dr. Bennett and Amanda Fields gave an update on what is included in the Standard 7.2. They discussed the rubric for how QEP would be evaluated. |
| Why do we need a QEP                                    | Discussion  |                                 | Shared part of SACSCOS and discussed what other colleges did for their QEP  |
| How do we select a topic?                               | Discussion  | All                             | The committee discussed at length becoming an attendance taking college.  |
| Work to Identify the QEP Mission & Conceptual Framework | Discussion  |                                 | Did not get to this agenda item   |
| Proposed GTCC's QEP Topic                               | Discussion  |                                 | Did not get to this agenda item   |
| QEP Committee Milestones                                | Discussion  |                                 | Shared a timeline of event.   |
| Identify QEP Subcommittee Members                       | Discussion  |                                 | Did not get to this agenda item   |
| Create and Documents QEP Agendas and Meeting Minutes    | Discussion  |                                 | Did not get to this agenda item   |
| Create and Publish a QEP Newsletter                     | Discussion  |                                 | Did not get to this agenda item   |
| Next Meeting  | Discussion  |                                 | The committee agreed to meet next on October 13 at 11AM   |