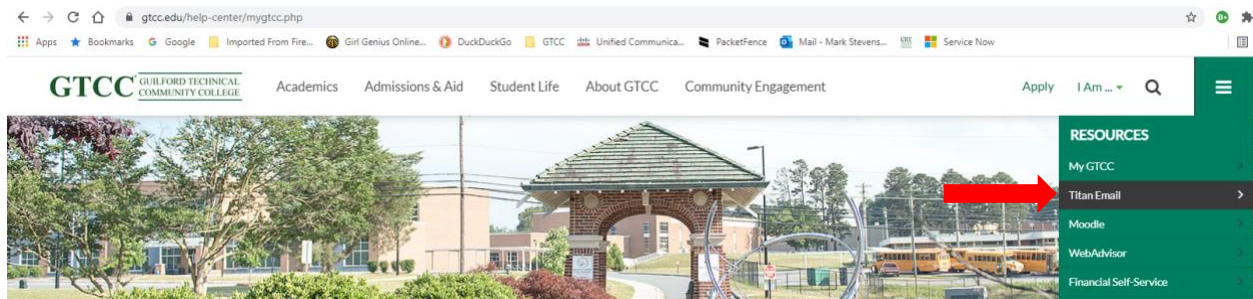
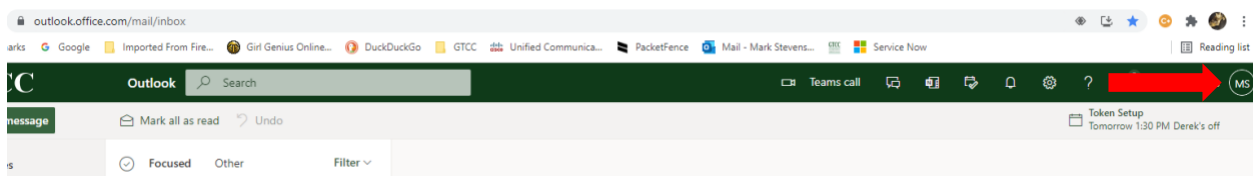


GTCC Email Account — Change Multi-factor Authentication Phone Number

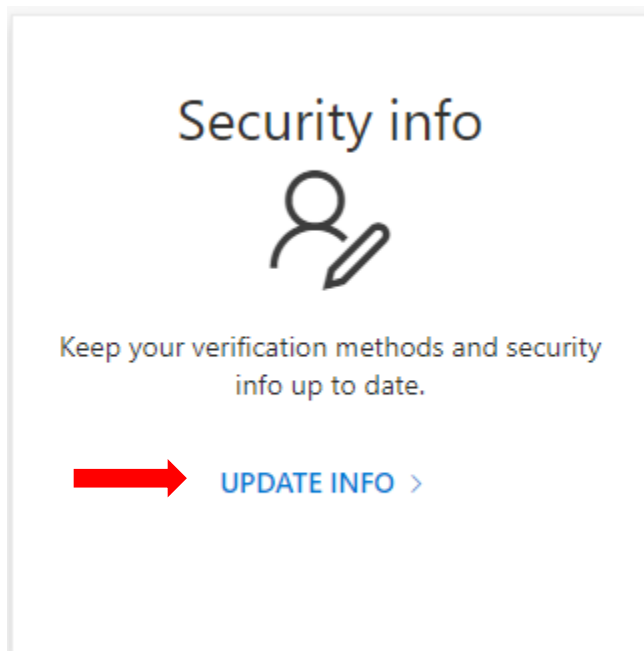
Login to your GTCC email from the GTCC website.



Once your email shows up, click on your initials in the top right-hand corner.



In that menu, choose “View Account”. Once your account options open, choose Update Info from the Security info:








Once that opens, you will see an option to change your Sign-In Methods

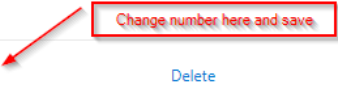
GTCC Email Account — Change Multi-factor Authentication Phone Number

Security info

These are the methods you use to sign into your account or reset your password.

Default sign-in method: Phone - call +1 [REDACTED] [Change](#)


+ Add sign-in method			
	Phone	+1 336 [REDACTED]	Change Delete
	Microsoft Authenticator Passwordless sign-in	[REDACTED]	Delete
	Hardware token Time-based one-time password (TOTP)	Token2 [REDACTED]	Delete
	Authenticator app Time-based one-time password (TOTP)		Delete
	Email	[REDACTED]	Change Delete



Security info

These are the methods you use to sign into your account or reset your password.

Default sign-in method: Phone - call +1 336 [REDACTED] [Change](#)

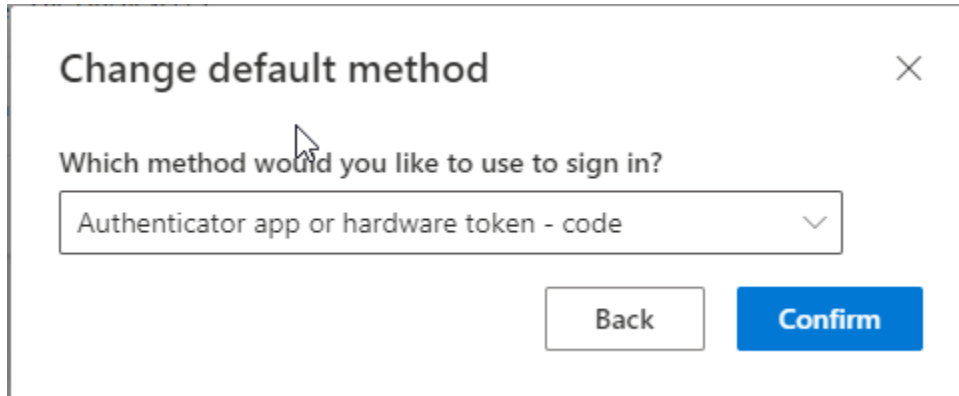


method here if needed.

You can change your default sign in

GTCC Email Account — Change Multi-factor Authentication Phone Number

In the Change default method window (if needed) select Authenticator app or hardware token and click confirm.



The screenshot shows a dialog box titled "Change default method" with a close button (X) in the top right corner. Below the title is the question "Which method would you like to use to sign in?". A dropdown menu is open, showing the selected option "Authenticator app or hardware token - code" with a downward arrow. At the bottom of the dialog, there are two buttons: "Back" and "Confirm".

You can now close this window and you will be using your token as the primary authentication method. We do recommend keeping another back authentication method or two.