

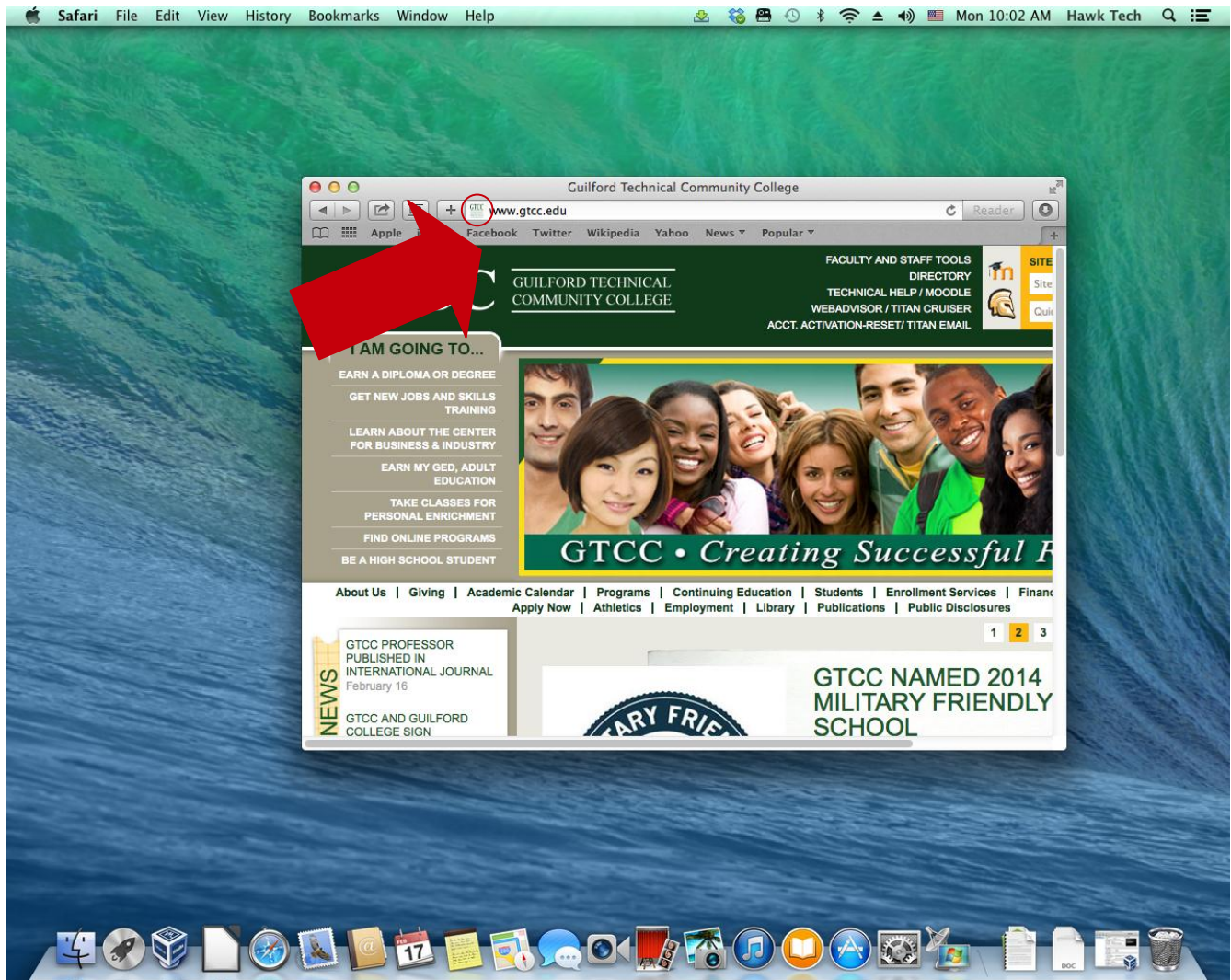
# How to Create a Desktop Shortcut to a Web Page

A desktop shortcut is a link to an item on your computer. You can create shortcuts and place them on your desktop screen so you can easily access the item. While attending Guilford Technical Community College you will frequently access web pages like Moodle, Titan Cruiser, and Titan Email just to name a few. This tutorial will show you how to create a desktop shortcut for any web page.

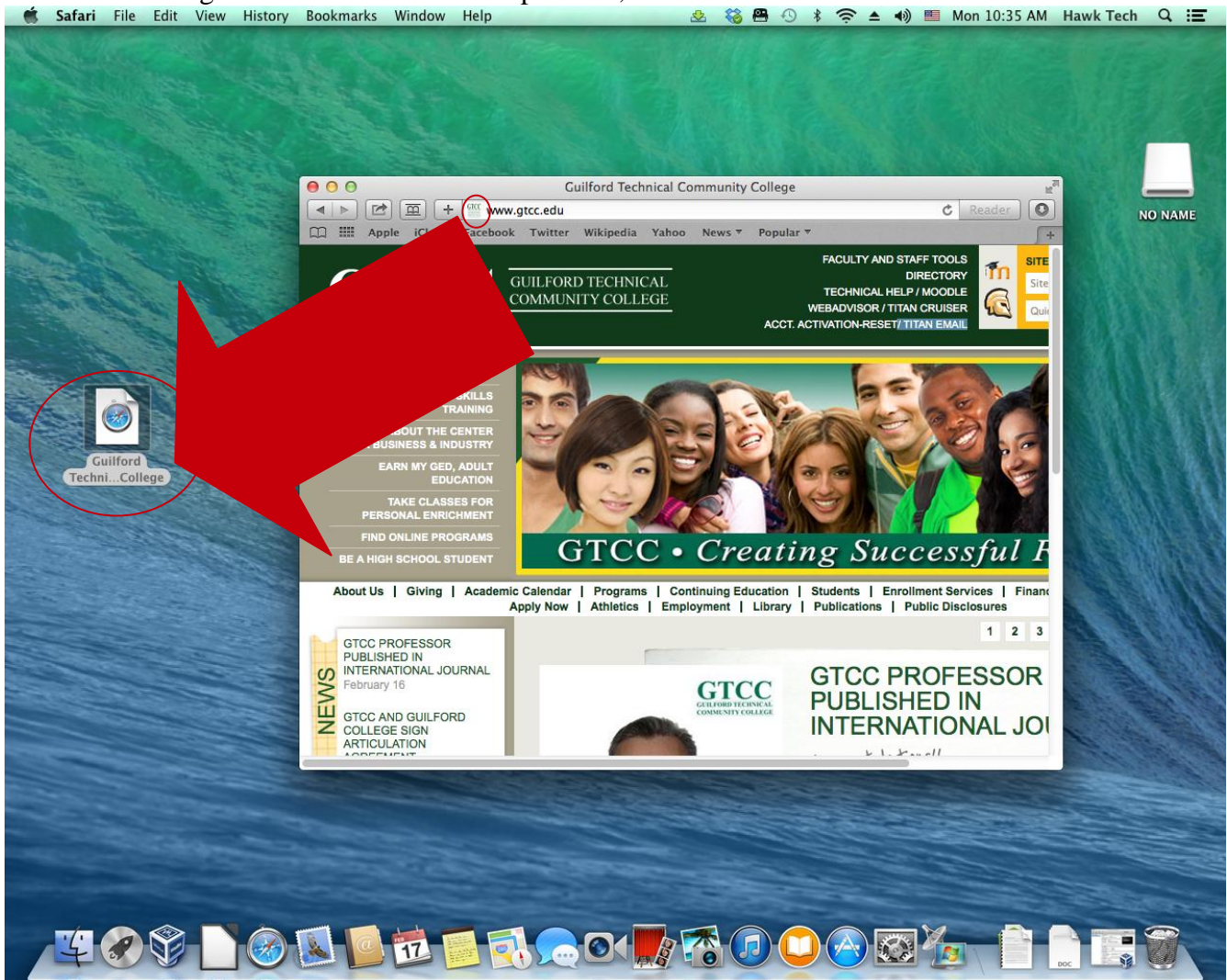
1. Open up your web browser, and browse to the web page for which you wish to create a desktop shortcut.



2. Locate the site icon beside the web address.



3. Click and drag the site icon to the desktop screen, then release.



4. Congratulations, you have created a desktop icon for a webpage.

This tutorial is also available in video format

Please check website

<http://www.gtcc.edu/students/at-lab>

If you need additional assistance you can come to the Open AT Lab

Monday – Thursday 7am to 6pm

Friday 7am to 5pm

Hours may vary during the Summer Semester

Please check website for additional info

<http://www.gtcc.edu/students/at-lab>