Steps to a Successful Veterans Education Experience at GTCC

- Complete GTCC Admissions Application
- Complete Dept. of Veterans Affairs Application
- Complete FAFSA (optional)
- Request Official High School/GED transcript
- Request official transcripts from ALL previously attended colleges (no waivers)
- Prior credits must be used first (if applicable to your Program/Major at GTCC)
- Take Placement Tests (if applicable)
- Complete First Advising
- Provide a copy of DD-214, member 4 copy
- Provide VA Form 22-1995/22-5495 Change of Program/Place of Training Application (if transferring from another school and used VA Educational Benefits)
- Meet with your assigned Faculty Advisor
- Register for classes only in your current program of study. Course subs must be approved in advance.
- Online or part online Developmental/Remedial as well as Co-requisite classes are not VA eligible. They must be 100% in seat. No hybrids permitted.
- Meet with GTCC Coordinator of Veterans/Military Services and provide a copy of your schedule/registration
- Notify GTCC Coordinator of Veterans/Military Services immediately of any changes in program, class schedule, or attendance
- Must maintain a 2.0 GPA
Which GI Bill® Should I Apply For?

Eligibility criteria are complex. The following statements are general snippets about eligibility criteria. Students must file an application with the VA so they can determine if they are eligible and review the conditions of their eligibility. Forms can be found at www.va.gov.

• **Post-9/11 GI Bill® (Chapter 33)**
  Served on active duty for at least 90 aggregate days on or after 09/11/2001 or discharged with a service-connected disability after 30 days. Must waive all other educational benefits. (Complete VA Form 22-1990)

• **Montgomery GI Bill® — Active Duty (Chapter 30)**
  (Contributed $1200.00 while on Active Duty) (Up to 36 months of education benefits) Generally benefits are payable for 10 years following your release from active duty. (Complete VA Form 22-1990)

• **Montgomery GI Bill® — Selected Reserve (Chapter 1606)**
  The MGIB-SR program may be available if you are a member of the Selected Reserve. (Complete VA Form 22-1990)

• **Dependents' Assistance Program — DEA (Chapter 35)**
  Dependents' Educational Assistance provides education and training opportunities to eligible dependents of certain veterans. The program offers up to 36 months of education benefits. (Complete VA Form 22-5490)

• **Veteran Readiness & Employment Program (VR&E) (Chapter 31)**
  Helps veterans with service-connected disabilities prepare for, find, and keep suitable jobs through educational opportunities. Contact the VA Regional Office for an appointment. (Complete VA form 28-1900)

• **North Carolina Children's Scholarship —**
  Scholarships may be available for children of certain deceased, disabled or POW/MIA Veterans. Provided by the State of N.C. - (not a federal program)

• **TA Educational Assistance Program (Tuition Assistance)** —
  Tuition Assistance may be provided to eligible Active Duty and Reserve members through their respective military units. Consult with your unit for availability and eligibility requirements.

**Important Information**

- Students who submit a Certificate of Eligibility from the VA to the school for Chapter 33/Post-911 GI Bill® will have their applicable portion of in-state tuition and fees paid to the school by the VA, provided they have remaining entitlement. VR&E Chap. 31, Children’s Scholarship, and Tuition Assistance students (with current approval letters on file) will have their tuition cost paid for by the respective entity sponsoring the student. All other GI Bill® Chapters & Veterans programs are responsible for their tuition cost on the school’s due date. You cannot charge your tuition, fees, or books to the school. Please allow 30-60 days for VA benefits to start.

- Course substitutions need to be approved in advance by the Department Chair and Division Chair — both signatures are required.

- Notify the GTCC VA Office in writing EVERY semester that you want to use your VA educational benefits. We will not certify you without your authorization each semester.

- VA will not count hours for previously taken classes that were successfully completed (no repeats).

- For VA purposes, audited classes will not be considered.

- GTCC’s Veterans Office must promptly be informed of ANY and ALL changes to your schedule or semester hours. This includes dropping a course, withdrawing from school, or changing programs. Failure to follow proper procedures could result in a debt to the VA.

- When a minimester class ends, your hours will decrease with the VA to reflect remaining hours. Benefit payments will be prorated based on how many hours you are taking at any one time.

- Required documents are dependent upon the Chapter of Education Benefits that you will be applying for. For further information about the VA Education Benefits and required applications, you may visit the Department of Veterans Affairs webpage at www.va.gov/education.