



# *Manicuring/Nail Technology Certificate Program*

**Fall 2026 Entry ♦ Jamestown Campus**

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**The admissions process requires two applications: one for the college (see page 2) and another for the Cosmetology Program (see page 4).**

**\*\*\*This program is NOT eligible for Federal or Institutional Financial Aid. All tuition, books, and fees are the responsibility of the student.**

**Program Applications will be accepted  
March 23, 2026 — Friday, July 31, 2026, by 5pm,**

*\*Or until seats are filled, whichever comes first\**

*Classes begin in July 2026*

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## **PROGRAM DESCRIPTION:**

The Manicuring/Nail Technology Certificate program (C55400) curriculum provides competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the nail technology industry. The curriculum provides a simulated salon environment which enables students to develop manipulative skills.

Course work includes instruction in all phases of professional nail technology, business/computer principles, product knowledge, and other related topics. Graduates should be prepared to take the North Carolina Cosmetology State Board Licensing Exam and upon passing be licensed and qualify for employment in beauty and nail salons, as a platform artist, and in related businesses.

The Manicuring/Nail Technology Certificate Program is a limited entry program beginning in the fall semester. It is offered on the Jamestown campus in the Machinery Hall Building. **Approximately 16 students are admitted each fall semester.**

All applicants must meet the minimum admissions requirements to be considered for a space in the program and must be a High School/GED graduate. **Meeting the minimum admissions requirements does not guarantee admission to the program.**

## TECHNICAL STANDARDS OF PROGRAMS:

While helping students develop technical skills, the department values communication and interpersonal skills, service to the college and community, and diversity among students and patrons.

All students will be held to the same standards and must be able to perform essential functions with or without reasonable accommodation.

If you have a disability that may affect your performance and are seeking accommodation, it is your responsibility to inform Disability Access Services as soon as possible. It is important to request accommodation early enough to give disability Access Services adequate time to consider your request and recommend reasonable accommodation. Instructors will provide necessary accommodation based on the recommendations of disability Access Services.

## The Manicuring/Nail Technology Certificate Program Admission Requirements

### Complete the Admission Process.

- Complete a [GTCC Admission Application](#) and the North Carolina Residency Determination Service process.

**If you have questions about any of the items in this step, please visit the [GTCC Admissions Office](#) for assistance.**

## Where are the Manicuring/Nail Technology Certificate Program-Classes Held?



All classes, labs, and clinics are held at the Machinery Hall Building (Jamestown Campus). The Machinery Hall Building is #21 on the GTCC [Campus Map](#). The Manicuring/Nail Technology Certificate Curriculum

## The Manicuring/Nail Technology Certificate Curriculum:

### MANICURING/NAIL TECHNOLOGY CERTIFICATE PROGRAM

(12 semester credit hours and 300 clock hours required)

The 12-semester credit hour certificate program includes all required manicuring classes.

In addition, 300 clock hours required by the State Board of Cosmetic Arts must be completed.

#### Semester 1 (Credit Hours: 6)

COS 121 Manicuring Nail Technology I (6 credits)

*(total 150 clock hours)*

#### Semester 2 (Credit Hours: 6)

COS 222 Manicuring Nail Technology II (6 credits)

*(total 150 clock hours)*

**Total of 12 Credit Hours And 300 Clock Hours**

## PROGRAM SCHEDULE AND STUDENT EXPECTATIONS:

Manicuring/Nail Technology Certificate program students must always maintain both a professional appearance and professional conduct. To successfully complete the required curriculum and clock hours required for this program, students must be in class during the assigned hours. **Tardiness and leaving early may result in a student's inability to complete the program.** *(This schedule is subject to change without notice.)*

First Semester						
Course	Class/Lab	Monday	Tuesday	Wednesday	Thursday	Friday
COS 121	Class/Lab		2:30-4:30 p.m.	2:30-5:30 p.m.	2:30-5:30 p.m.	2:30-4:30 p.m.
Second Semester						
COS 222	Class/Lab		2:30-4:30 p.m.	2:30-5:30 p.m.	2:30-5:30 p.m.	2:30-4:30 p.m.
<b>Students Graduate with a Certificate (12 semester hour credits).</b> <b>If 300 clock hours and all practical skills requirements have been successfully completed,</b> <b>the student meets the educational requirements to sit for the State Board of Cosmetic Arts Examination.</b>						

## SUBMITTING YOUR PROGRAM APPLICATION

Once you have completed your application to the college, you may submit the *Manicuring/Nail Technology Certificate Program Application*. Applications will be submitted electronically via the following link from March 23, 2026 – July 31, 2026, or until seats are filled, whichever comes first. You must have an activated GTCC Titan account to access the application.

### [Manicuring/Nail Technology Certificate Program Application Fall 2026](#)

**Eligible applicants will be considered, based on the date their Manicuring/Nail Technology Certificate Admission Application is received by the Limited Entry Programs Office.**

## SELECTION AND NOTIFICATION PROCESS

One to two weeks after the application deadline, all those who submitted the *Manicuring/Nail Technology Certificate Program Application* will have been notified of their admission status **via a letter sent to their GTCC EMAIL**. If spaces remain after the deadline, additional applications will be accepted and reviewed for admission to the program.

**Selected applicants must either accept or decline a program position by returning their *Intent to Enroll Form* within 4 calendar days of the date on the acceptance letter.** Failure to submit the *Intent to Enroll Form* within the stated timeframe will result in the position being offered to an alternate. Once an applicant declines an offer for a seat in the program, the decision cannot be reversed.

All applicants who are not offered a space in the program (including alternates) must resubmit an application to be considered for a future program entry and must meet the minimum admission requirements for that program.

## REQUIRED ATTENDANCE AT ORIENTATION PRIOR TO THE START OF CLASSES

Once a position in the Manicuring/Nail Technology Certificate program is accepted, the student is then **required** to attend an orientation scheduled prior to the start of classes. **Failure to attend may result in the space being offered to an alternate.**

## **APPROXIMATE IN-STATE PROGRAM COST (includes tuition, kit, textbooks, and uniforms):**



The total approximate in-state cost for the certificate program is \$2,000. For the most current information on tuition and student/course-specific fees, refer to the GTCC Cashier's Office webpage: <https://www.gtcc.edu/admissions-and-aid/how-to-pay-for-college/cashiers-office.php>. *Tuition rates are established by the State Board of Community Colleges in accordance with actions taken by the NC General Assembly. Student fees are established by the GTCC Board of Trustees in accordance with the State Board of Community Colleges. All rates are subject to change.*

## **MANICURING UNIFORMS**

The GTCC uniform shall consist of navy-blue scrub pants and a scrub shirt. Solid black closed toe professional shoes; and (solid black) socks or pantyhose are mandatory. No variations are allowed in the uniform, and all uniform components must be kept neat, clean, and in good repair.

## **PROGRAM OUTCOMES:**

Upon completion of the Manicuring/Nail Technology Certificate program, the graduate should be able to:

- Perform manicures, pedicures, acrylics, gels, and wraps according to accepted professional standards.
- Market services and finances.
- Provide a safe and sanitized environment.
- Defend the results of a practical mock state board exam.

## **EMPLOYMENT OUTLOOK:**

*(Source: ) (Salary.com).*

The average Manicuring/Nail Technology salary in North Carolina is \$40,374 as of August 2023 and the range typically falls between \$36, 461. and \$46,353. Salary ranges vary widely depending on the city and many other important factors.

**FOR QUESTIONS ABOUT THE MANICURING/NAIL TECHNOLOGY CERTIFICATE PROGRAM, CONTACT,**

LaTia Hairston, Cosmetology Program Director, at [lahairston2@gtcc.edu](mailto:lahairston2@gtcc.edu).

**OR SUBMITTING YOUR MANICURING/NAIL TECHNOLOGY CERTIFICATE APPLICATION, CONTACT,**

GTCC's Limited Entry Programs Office

Email: [limitedentry@gtcc.edu](mailto:limitedentry@gtcc.edu); Phone: 336-334-4822, ext. 50439

