

## Spring 2021 GTCC Graduation Checklist

- **Submit a Graduation Application** if you have not already done so. Graduation application deadlines are **April 16, 2021** for Spring and **June 30, 2021** for Summer. Fall 2020 and Summer 2021 graduates are invited to walk in the May 13, 2021 Commencement Ceremonies. Summer graduates should apply by **April 16, 2021** if they plan to participate.
- **Order your Cap and Gown online** between now and **April 1, 2021**. You will need to provide your height, weight, and all of the other information requested on the cap and gown web order page. Two-year degree and one-year diploma graduates wear green. If you miss the deadline, you will still be able to pick up a gown from the bookstore, though your exact size is not guaranteed.
- **Register** by Friday, **April 16, 2021** to confirm your attendance at the ceremony and reserve tickets for up to four guests.
- **Attend the Grad Expo** at the Jamestown Bookstore in Machinery Hall on Wednesday - Friday, **April 21 – 23, 2021** from 9:00 a.m. to 4:00 p.m. Graduation announcements may be purchased during the Expo in the bookstore and online at [www.herffjones.com/college/gtcc](http://www.herffjones.com/college/gtcc) and the GTCC class ring vendor, Herff Jones, will be at Grad Fair to assist with rings and diploma frames.
- **Pick up your cap and gown** at the Jamestown Campus Bookstore **April 21 through May 12, 2021**. Bring your student ID. When you pick up your regalia, please that the package contains a cap, gown, and tassel.
- **Complete the Graduation Survey online** by **May 1, 2021**.
- **Complete Financial Aid Federal Stafford Loan Exit Counseling** online by Monday, **May 10, 2021** if you had a Federal Stafford Loan, at any point while attending GTCC. Exit Loan Counseling is REQUIRED to complete to participate in the Commencement Ceremony, receive your diploma, or send a transcript.
  - Go to <https://studentaid.gov/exit-counseling/>.
  - You must have your FSA ID to complete the session.
- **Send Final Transcripts** If you were given permission to take course(s) at another college to complete your graduation requirements, a final, official transcript must be submitted to the **Records Office** no later than **May 10, 2021** for Spring graduates and **July 28, 2021** for Summer graduates.
- **Check your Titan email**; updates and reminders will be sent to this account.
- **Plan to attend Commencement** and bring your family and friends! The 2021 GTCC Commencement Ceremonies are scheduled for May 13, 2021, at the Greensboro Coliseum. Remember, only four guests may attend in person and they need to be registered before **April 16, 2021**. Don't forget to share event streaming information with family and friends who will not be able to attend in-person.