

## GUILFORD TECHNICAL COMMUNITY COLLEGE

### Career and College Promise

### Guidelines & Verification of Student Eligibility Form

#### Career and College Promise Enrollment Guidelines

1. Career and College Promise Program is open to eligible North Carolina high school students in order to accelerate completion of college certificates, diplomas, and associate degrees that lead to college transfer or provide entry-level job skills.
2. Eligible junior and seniors are allowed 4 tuition free semesters at GTCC if they enter at the beginning of their junior year and enroll in college classes for the next 4 consecutive semesters (not including summer). Home school students must be making academic progress towards graduation and reclassification of homeschool transcripts is prohibited.
3. Students are responsible for all fees, supplies, and textbooks.
4. Students will receive college semester credit hours which will apply toward college graduation and/or transfer.
5. All coursework at GTCC becomes part of your permanent academic history. Grades received and/or excessive drops may have implications involving future financial assistance, athletic eligibility, probation, etc.

#### Student Responsibilities

1. A current high school transcript showing junior/senior status and a 3.0 GPA is required before registration. Students in a Career/Technical Pathway are not required to have a 3.0 GPA; however, must have approval from HS principal or designee.
2. Students must register for **approved** classes only. Registering for non-approved classes will result in a loss of registration privileges.
3. Students shall conform to the College's academic rules and regulations and the code of conduct expected of all college students.
4. Students will be subject to disciplinary action by both the college and the high school as a result of inappropriate behavior in class and/or on campus.
5. Students are responsible for reviewing and abiding by all academic policies as listed in the College Catalog.
6. Students are required to attend class on time, be well prepared, and exhibit mature conduct at all times.
7. Students are required to attend all scheduled classes following the college calendar, which may vary from the GCS calendar.
8. Students must continue to make progress toward high school graduation and maintain a 2.0 GPA in college coursework after completing two courses to maintain eligibility for continued enrollment.
9. Students must complete at least 67% of all coursework attempted.
10. Students are required to meet with the College Liaison BEFORE withdrawing from a college class.

#### Parent or Guardian Information

1. Concurrently enrolled students are treated like every other college student. The rules regarding student records are governed by the Family Education Rights and Privacy Act (FERPA). Academic information is only released with the written consent of the student.
2. Your son or daughter will be exposed to a diverse population in educational programs designed for the adult learner, which may involve sensitive topics that might be considered controversial or offensive to some.

#### Instructions (more detailed information is available at <http://ccpi.gtcc.edu/index.html>)

1. Complete the GTCC Application for Admission
2. Check Eligibility for Enrollment
3. Select a Pathway/Course
4. Complete the Verification of Student Eligibility Form
5. Submit an official copy of your high school transcript. This must include your GPA and grade level.
6. Submit an official copy of all placement test scores documenting college readiness.
7. Please email Linda Whitlow ([lswhitlow@gtcc.edu](mailto:lswhitlow@gtcc.edu)) or call (336) 334-4822 ext. 50562 for an appointment once you have completed the steps listed above and have all of the required documentation.

## Career and College Promise Verification of Student Eligibility Form

Student Name \_\_\_\_\_ GTCC ID: \_\_\_\_\_  
(First) (Last) (MI)

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_  
Month Day Year

College Transfer Pathway: \_\_\_\_\_ Pathway Code: \_\_\_\_\_  
 and/or Career Technical Pathway \_\_\_\_\_ Pathway Code: \_\_\_\_\_

Projected High School Graduation Date: \_\_\_\_/\_\_\_\_ Semester of Enrollment:  Fall \_\_\_\_  Spring \_\_\_\_  
Month Year (check one)

In order to participate in the Career and College Promise Pathway program, the High School Principal or Designee must verify that each student has met the following requirements:

1. Grade Level:  Junior or  Senior
2. High School GPA: \_\_\_\_\_ (3.0 required for College Transfer Pathway)  
 (3.0 is not required for a Technical Pathway with the signature of principal/designee)

Test Requirement completed? <input type="checkbox"/> yes <input type="checkbox"/> no			
	English	Reading	Math
Pre-ACT/ACT	____ 18	____ 22	____ 22
PSAT/SAT	____ 26/480	____ 26/480	____ 24.5/530
NC DAP	____	____ R/E Composite Score 151 & higher	____ 7 on each assessment for DMA 010 through 060

High School Name: \_\_\_\_\_  
(Home Schools must present a copy of their Home School Registration Form)

Principal/Designee Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*Your signature on this form acknowledges your receipt of the information and certifies that you agree to adhere to the enrollment guidelines and student responsibilities. By signing this form, the student gives GTCC permission to release grades and attendance to high school personnel and parents and guardians.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

*Your signature on this form acknowledges receipt of the Career and College Promise Enrollment Guidelines and Student Responsibilities as well as your permission for your child to enroll in a college level course and participate in all required activities.*

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|---|---|
| Your application packet <u>MUST</u> include:                        |   |
| <input type="checkbox"/> GTCC Application                           | <input type="checkbox"/> High School Transcript                                   |
| <input type="checkbox"/> Copy of Test Scores (ACT, SAT, PSAT, PLAN) | <input type="checkbox"/> Homeschool Registration Form (Home School students only) |